

Area Committee Quarterly Report Form

Name: Kristee Massenburg

Position: WWA72 Registrar

Accomplishments from the past quarter.

Continue to work on processing the large amounts of new group and new district committee and trusted servant registrations, updating FNV of new meetings, meeting location and time changes, and other requests of that nature that I receive on a daily to basis. Also maintain the newsletter mailing list and the Area directory.

Problems or issues you are facing or have already dealt with.

While I am truly very happy to serve in this position, I do continue to feel overwhelmed with the large volume of work to be done and the relatively small amount of time with which I have to do it. I understand that I'm not getting things entered as quickly as some (including myself) would like and I am truly very apologetic for that. I want you to know that I am doing the best that I can while trying to balance this workload with the rest of my life/family responsibilities. I have three children, a husband, many animals and other volunteer/service positions both in and outside of AA. .

One of my responsibilities is to maintain the newsletter database. It is my practice to update this list simultaneously as I register new individuals into GSO's database (FNV). I then, monthly, send this list to the publishing company that publishes the newsletter created by our newsletter editor. I currently have upwards of 600 names on that list that I started creating in January. I just became aware that I'd, very accidentally, left out two categories of recipients in the newsletter database – Subscriptions and Past Delegates. This was simply a mistake on my part and I am very, very sorry for any disappointment or frustration this may have caused anyone. This will be fixed prior to the next newsletter mailing. I will be sending the updated list to the publisher next week. If you do not receive a newsletter and feel that you should have rec'd one, please let me know so that I can make that correction.

Please share some goals you hope to achieve or begin work on in the next quarter.

I will continue my work with the goal of getting caught up on all registration requests and will continue to maintain an updated newsletter mailing list. As well I will update any change requests for the Area directory that I update as needed and print off the most updated version for each quarterly business meeting.

The General Service Office has released a new date for switching over from the current FNV registration system to their new system called Enterprise Resource Planning (ERP). This process will begin on July 26th. Access to FNV will be severely limited from July 19th - July 26th so that GSO can be sure to process all new group request that come in up to that point. FNV will be completely down from July 26th to August 5th. The new system will be available starting on August 5th and the old system (FNV) will be still be in use for a couple of months to allow for a transition from one system to the other. I will receive training information prior to August 5th, however, exactly when that happens has not yet been disclosed. Once training is accomplished and people understand how to use the new program, it is supposed to be an easier and more efficient program consolidating all GSO's business processes into one single platform.