

Content and Services Policy  
Revised 5/20/17

1. The spirit of A.A. principles and traditions will be followed at all times. This means, among other things:
  - a. Anonymity will be preserved and protected. The full names of individuals and individual phone numbers, postal and email addresses will not be displayed on the public portion of the website – (Traditions 11 & 12).
  - b. Any information submitted directly to the private portion of the Area Website (for viewing by Registered Users only) is the responsibility of the original submitter and any editors or approvers.
  - c. Any information submitted for viewing on any public (registration not required) pages on the Area Website is jointly the responsibility the original submitter, any editors, approvers, and/or reviewers, and the Area Web committee.
  - d. Every attempt should be made to adhere to all of the Traditions, especially those regarding anonymity (11 & 12)..
2. The home page will identify the website's focus on A.A. within Area 72, making it clear there is no attempt to speak for A.A. as a whole. A link to the A.A.W.S. website ([www.aa.org](http://www.aa.org) (link is external) ) will be provided to access general information about A.A.
3. Copyrights shall be respected. Registered trademarks, when used, should be acknowledged as such.
4. Anonymous email addresses will be available for Area trusted servants, District Committee Members (DCMs), Alternate DCMs and Assembly Host Committee members.
  - a. Email addresses will use the Area's domain name to maintain the anonymity of trusted servants (e.g., `delegate [at] area72aa [dot] org`, `dcm18 [at] area72aa [dot] org`, `pi [at] area72aa [dot] org`, etc).
  - b. All replies to visitors' email will be made using anonymous email addresses.
  - c. Anyone who is provided an anonymous email address will also be provided with a Google drive space.
5. The following types of information are approved for public display on the website:
  - a. Addresses and telephone numbers for districts, intergroups, and central offices.
  - b. Event information for Western Washington Area 72 business events: area quarterlies, pre-conferences, pre-assemblies, delegate's reports, area workshops and assemblies.
  - c. Event information for regional and GSO related: forums, international conventions, Pacific Northwest Conference (PNC), Pacific Regional Alcoholics Anonymous Service Assembly (PRAASA), and local forums.
  - d. Event information for Western Washington Area 72 standing committees: quarterlies, workshops, and events
  - e. Event information for Western Washington Area 72 District related events: Concept and Tradition workshops, roundups, conventions and conferences.

6. The following types of information are approved for private display (behind the website logon) on the website:
  - a. Area Newsletter
  - b. Area Handbook
  - c. Area financial information
  - d. Event registration
  - e. GSO and Area business related documentation: assembly background information, delegate reports, pre-conference material, standing committee documentation, policies and related material.
7. Content submissions:
  - a. Information on area business events will go directly to the webmaster.
  - b. Information on standing committee events will go directly to the Area Standing Committee Chair, who will forward the information to the webmaster if it is a valid standing committee event.
  - c. Information on district related events will be forwarded to the webmaster for consideration for the web steering committee.
  - d. The webmaster may need to edit or revise submission for content based upon the web content and services policy.
  - e. The webmaster may reject submissions.
8. The following types of information are not approved for display on the website:
  - a. Personal addresses or telephone numbers on the public portion of the website
  - b. Social events, picnics, gratitude dinners, fundraisers or retreats.