

Website Hosting Policy

1. The website and all its contents are owned and copyrighted by the Western Washington Area Assembly except where content was used with permission of Alcoholics Anonymous World Services, Inc. which it maintains its copyright.
2. The Web Site Committee Chair of the Western Washington Area Assembly is the one person named in the website technical registration. This is not public information.
3. When signing an agreement with an internet web hosting service, care will be taken against inadvertent association and promotion. The internet web hosting service will be required to neither publicize nor promote its relationship with the Western Washington Area Assembly or Alcoholics Anonymous.
4. Free web hosting sites are available, but they require mandatory advertising space or direct links to commercial sites as consideration for their use. All web hosting services used by the Western Washington Area Assembly will be paid for without any advertising or direct links to commercial sites.
5. In order to make updates to the website, the hosting service must provide at least (S)FTP or WebDav protocol access.
6. To ensure compatibility with the current website design / architecture, the hosting service needs to be running at least PHP Version 5.0 and provide access to one MySQL 5.0 database.
7. The hosting service should have a policy of regular backups of both email and the database used by the Western Washington Area Assembly website.
8. The hosting service should be located in a datacenter with guarantee uptime of at least 99%.
9. To ensure higher likelihood of uptime, the website DNS Servers should be in a separate facility than the datacenter (use of 3rd party DNS company is preferred).
10. To ensure continued access to the website, the password, login, and billing information will be held at all times by the Web Site Committee Chair, Alternate Area Chair, and Alternate Delegate.
11. There is no guarantee that hosting services stay in business or that they will meet the Western Washington Area Assembly future needs. To ensure the ability to move the website files to a new services, the Web Site Committee Chair will keep copies of all files and a backup of the database and distribute copies to the Alternate Area Chair, and Alternate Delegate on a quarterly basis.